



Merrimac
State High School
Gold Coast, Australia

Pride in Excellence

**ENROLMENT AGREEMENT
DOCUMENTATION**

PRINCIPAL'S WELCOME

Welcome to Merrimac State High School, one of the Gold Coast's premium educational environments. As an internationally recognised school with an outstanding reputation, Merrimac High delivers world class education built upon the core principles of respect, responsibility and reliability.

Our school motto "Pride in Excellence" emphasises our unwavering pursuit of greatness, which is best achieved when students, parents, teachers and community work together to reach the greatest possible educational outcomes. At Merrimac High we consider our staff, students and community as family.

Key to the outstanding education provided at Merrimac SHS are our quality professionals; delivering intellectually stimulating learning, mapped to the most relevant and modern pedagogical science. We believe in the social and emotional care of all students in an inclusive and safe environment; this is best represented in our "Merrimac Minds Matter" curriculum where students uncover the value of life skills such as resilience, honesty, integrity and respect.

Through our Selective Entry Program of Excellence, students are engaged with opportunities for academic, sporting and cultural extension. These programs are essential to building on high potential talent from an early age. Our Leadership Program challenges students through opportunities for mentoring, contributing to a culture of collective wellbeing and service to the community.

The digital world is a reality and our Bring Your Own Device Program provides extended learning opportunities both at home and at school. Our highly experienced teaching staff constantly explore opportunities to bring authentic learning experiences to students, with an innovative approach to technology that best equips our students for life in the 21st Century.

Owing to our strong relationships with Griffith, Bond and Southern Cross Universities, students are provided flexible pathways to tertiary education, while our industry partners offer a diverse range of traineeships and school-based apprenticeships.

Merrimac State High School is a school with a 'futures' focus and a youthful optimism. Our caring relationships with students and partnerships with parents provide us with the best opportunity to deliver an education that challenges every student to live our motto 'Pride in Excellence'.

Rachel Cutajar
Principal

DOCUMENT REQUIREMENTS

Thank you for choosing to enrol your student at Merrimac State High School. This enrolment information Booklet contains the mandatory documentation required to process your student's enrolment. Please ensure all applicable documents are completed and signed before submitting to the school.

- ☒ **Enrolment Agreement**
- ☒ **Application for Student Enrolment Form**
- ☒ **State School Consent Form** (Media Consent)
- ☒ **Student Resource Scheme Participation Agreement Form**
- ☒ **Student Participation Consent Form**

SUPPORTING DOCUMENTS TO BE PROVIDED

In addition to the above completed documents we also require supporting documentation for proof of residency, schooling and custody (if applicable). Information regarding the catchment area for Merrimac State High School can be found on our school website; <https://merrimacshs.eq.edu.au/Enrolments/Pages/Enrolments.aspx>

In Catchment Applications

- ☒ Primary Proof of Residency (E.g. - Current lease agreement or rates notice or unconditional sale agreement)
- ☒ Secondary Proof of Residency (E.g. - Utility bill (electricity, gas) showing the same address and parents/legal guardian's name)
- ☒ Student Birth Certificate
- ☒ Student Passport and Visa for non-Australian citizens (if applicable)
- ☒ Prior two years report cards from previous school
- ☒ Court order (if applicable)

Out of Catchment Applications

- ☒ Student Birth Certificate
- ☒ Student Passport and Visa for non-Australian citizens (if applicable)
- ☒ Prior two years report cards from previous school
- ☒ Court order (if applicable)

I understand that choosing the next step in your child's education will be one of the most important decisions you will make and I look forward to supporting your family through this transition. If you have any questions about Merrimac State High School or the enrolment procedure please do not hesitate to contact our school office.

ENROLMENT AGREEMENT - MERRIMAC STATE HIGH SCHOOL

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Merrimac State High School.

Responsibility of student to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect, responsibility and reliability, show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by all school rules as outlined in the school's Responsible Behaviour Plan for Students
- meet all homework and assessment requirements
- wear the school's uniform with pride, both at school and on the way to and from school
- respect the school's property.

Responsibility of parents to:

- ensure your child attends school on every school day for the educational program in which they are enrolled
- minimise holidays and appointments during school time
- attend parent meetings
- let the school know if there are any problems that may affect your child's ability to learn
- ensure your child completes homework regularly in keeping with the school's homework policy
- be aware of and assist your child to meet assessment deadlines
- inform school of student absences and reasons for absences in a timely manner
- advise the school as soon as possible if your child is unable to attend school and reason/s why (e.g. child is sick)
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self-discipline and self-control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep the school informed of any changes to student's details, such as student's home address and phone number.
- ensure the school is aware of any changes to your child's medical details.

Responsibility of school staff to:

- design and implement engaging and flexible learning experiences for individuals and groups of students
 - inform parents and carers regularly about how their children are progressing
 - design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
 - create and maintain safe and supportive learning environments
 - support personal development and participation in society for students
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- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the school's Dress Code policy
- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs)
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- notify parents of an unexplained absence of their child as soon as practicable on the day of the student's absence (allowing time for parents to respond prior to the end of the school day)
- deal with complaints in an open, fair and transparent manner in accordance with school procedures,
- treat students and parents with respect.

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

Date:

(Please print)

Student Name

Parent Name

Student Signature:

Parent/Carer Signature:

On behalf of Merrimac State High School:



STUDENT PARTICIPATION CONSENT FORM

As part of the Merrimac State High Schools curriculum, students' study and participate in an extensive range of activities. These activities are compulsory components of the curriculum that help establish lifelong physical activity behaviours and develop a student's skills. Activities can be conducted within the school using school facilities such as the school swimming pool or at different venues, including surrounding canals, Tallebudgera Creek, Lake Intrepid, Kurrawa Beach, Nerang River and the Southport Broadwater.

Activities can include:

- Discus
- Javelin
- High jump
- Weight training

All Aquatic Activities including but not limited to:

- Swimming – (Pool, Ocean and River)
- Boating
- Snorkelling
- Surfing
- Stand up paddle boarding

At all times suitably, qualified staff supervise these activities, these staff hold current CPR and first aid qualifications and are competent in the delivery of safe learning activities and undertaking appropriate rescue procedures.

Students are provided with sunscreen by the school however all students are also encouraged to wear hats and a rash vest to minimise sun exposure.

Merrimac State High School, requests parental/carers consent to allow your student to participate in these activities by completing the section below. The school may also request individual consent for an activity if it is identified as an excursion, students will be given an Excursion/Activity Consent Form for these activities for your completion.

PARENTAL/GUARDIAN CONSENT

Student Name: _____

By enrolling my student at Merrimac State High School, I consent to my student participating in the activities within the compulsory component of their curriculum whilst enrolled at Merrimac State High School.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____