

2026-27 Guide to TAFE Qld School Program Applications

Industry Liaison Office Resource for Senior Students, Parents & Staff

This outlines considerations, online guide, and communication workflows during application for TAFE Qld School Programs. The Industry Liaison Officer (ILO) is available during school hours to assist with general VET queries, course overviews, application support, plus mentoring and monitoring enrolled VET student progress to successful completion. Remember, before application, review your SET Plan alongside ATAR or FLX timetables with senior student and curriculum managers.

1. Key Considerations Before Applying

- **Delivery & Duration:** Training takes place one school day per week. Check the course flyer for exact details.
- **Locations:** TAFE Qld School Program courses are held at various Gold Coast or Brisbane campuses (flyer).
- **Logistics:** Years 10–12 students plan their travel to TAFE via public or family transport before application.
- **Academic Accountability:** Students are responsible for catching up on missed school subject tasks as homework, ensuring they are prepared for their next scheduled school lesson.
- **Unique Student Identifier (USI):** An active USI is mandatory for enrolling in accredited training. Create or locate your USI before starting the application. Save your USI to your personal or family electronic-cloud based or computer storage.

2. Online Application Process

1. Navigate to the official portal at tafeapply.com
2. Enter the specific course code found on your TAFE course flyer.
3. Follow the online prompts to input your personal details and verified USI.
4. Enter a personal email address. School-issued Education Queensland (EQ) inboxes may block external emails.
5. Once your USI is verified, the remaining operational fields of the online application form will unlock for selection.
6. Complete all remaining sections, navigate to the end of the webpage, and click the orange 'Agree-Submit' button.

3. Post-Application Communication

- **Receipt Acknowledgement:** TAFE Qld automated receipt email is sent whilst school endorsement is processed.
- **School Endorsement:** When processed in 3-5 working days, TAFE inform families via email of school support feedback.
- **TAFE Qld Offer (Action Required):** Next, individual offer emails are sent to parents and students. Open your individual emails, read and click the action button, then follow the TAFE online prompts to Accept or Decline the course on offer.
- **Enrolment Confirmed:** Lastly an enrolment - welcome email is sent (including course details and a TAFE Campus Map)
- **Onboarding:** Students are required to complete all digital and TAFE portal log-in setups before the start date. Lastly, enter your course schedule into your family and student electronic and physical calendars.

Contacts and Pathways Support

For TAFE Qld course enquiries or technical assistance, contact the School Teams (via weblinks):

[TAFE Queensland Gold Coast — Schools Team](#)

[TAFE Queensland Greater Brisbane — Schools Team](#)

Broader senior secondary review of (SET) Plan and Year 10-12 timetable logistics can be discussed with [school managers](#):

Careers and Guidance Officer

Head of Senior School

Deputy Principals